### WestlawNext<sup>®</sup> canada

# Processus d'inscription pour les nouveaux étudiants/faculté

#### ÉTAPE 1 Aller à l'adresse lawschool.thomsonreuters.com/register

ÉTAPE 2 Entrez votre nom, votre adresse de courriel et votre clé d'enregistrement. Cliquez Start Registration

the answer company THOMSON REUTERS LAW SCHOOL	Law School Survival Guide
REGISTRATION Access Westlaw and more: Register your Law School key First Name:*	
Last Name: *	
Email:*	
tim.lawstudent@lawschool.org	A A
Registration Key: (xxxxx-xxxxx) *	

#### ÉTAPE 3 Cliquez Continue

tart Registration

← Back to Law School Portal		
THOMSON REUTERS OnePass		
	Register a product Add a new product registration key to your OnePass profile.	
	Product Law School Portal Registration key ⊕ S7BTT-H6TBL Custom label ACADEMIC_08/06/2019 Email tim.lawstudent@lawschool.org	



ÉTAPE 4 Confirmez votre adresse de courriel. Cliquez Continue

THOMSON REUTERS	
	1 Personal information 2 Security
C	Create profile
	Personal information
	First name Tim
	Last name
	Email
	tim.lawstudent@lawschool.org Confirm email
	tim.lawstudent@lawschool.org
	Additional emails (optional) OnePass can send account notifications to others, such as administrators. Separate multiple emails with commas.
	Continue

ÉTAPE 5 Créer votre nom d'utilisateur et votre mot de passe. Sélectionnez la question de sécurité. Cliquez Create

THOMSON REUTERS			
	Personal information 2 Security		
	Create profile		
	Security Username Your username is case sensitive. Newuser10 Your username meets requirements. Password		
	Your password meets requirements. Confirm password	Show	
	Security question What is your pet's name?	•	
	Answer Snuggles		
	Back	Create	2

#### ÉTAPE 6 Cliquez Continue to Law School Portal

THOMSON REUTERS		Sign out
	Continue Registration Your OnePass Profile has been successfully created or updated. Law School Portal requires additional registration information. Click the button below to sign in and continue your registration.	
	Law School Portal Custom label ACADEMIC_08/06/2019 Email tim.lawstudent@lawschool.org	
	Continue to Law School Portal $ ightarrow$	
	Two-step authentication Two step authentication keeps your profile secure by requiring a code in addition to your normal password. This acts as an extra layer of security to ensure no one else is able to access your profile. Set up two-step authentication	

ÉTAPE 7 Remplissez le formulaire d'inscription de Faculté de droit (*Law School Registration*). Cliquez Agree & Register

Law School Regi	stration		
OnePass Profile			
Email Registration Key	tim.lawstudent@lawschool.org S7BTT-H6TBL	School	Queens Univ
Law School Profile			
* Country	Canada 🔹	* Date of Birth	1 • / 1 •
* Street Address	123 Main St	* Phone Number	9021234567
Address (cont.)		* Time Zone	Atlantic •
* City	Halifax		Use Daylight Savings Time
* Province	Nova Scotia	Part-time/ Evening Student	
		* Year in school	1L •
* Postal Code	A1B 2C3	* Graduation	Spring v 2022
License Agreement			

ÉTAPE 8 Dans le volet, cliquez click here pour compléter l'enregistrement

Return to Law School Homepage Vientiaw, TWEN, Practical Law > A O Iawschool.westlaw.com	Tim Lawstudent Gueens Univ X ct Us
Welcome to WestlawNext Canada!	-
To complete registration click here.	
For WestlawNext Canada technical or research assistance, you can email or call our Support teams at 1-800-387-5164.	
	Close

Lorsque la page d'accueil de WestlawNext Canada apparaît à l'écran, ceci signifie que vous avez complété avec succès le processus d'inscription et que vous êtes prêt à utiliser WestlawNext Canada!

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## Pour de l'aide ou des questions, communiquez avec nous par téléphone au 1-800-387-5164, option 2, ou par courriel à l'adresse <u>techsupport.legaltaxcanada@tr.com</u>

Vous aurez également accès au <u>portail académique</u>\* et notre <u>Centre d'apprentissage</u>\*\* , contenant des tutoriels, des guides et plus encore, afin que vous puissiez profiter pleinement de l'expérience. Au plaisir de vous servir!

#### L'équipe académique de WestlawNext Canada

\* Portail académique: westlawnextcanada.com/academic

\*\* Centre d'apprentissage: store.thomsonreuters.ca/apprentissage/westlawnextcanada

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